## BOARD OFFICERS AND OFFICIALS DUTIES AND REQUIREMENTS OF BOARD PRESIDENT

BCAB (LOCAL)

In addition to legally required duties, the chairman shall:

- 1. Appoint or provide for the election of all Board committees.
- 2. Call special meetings as required.
- 3. File depository or treasurer's bond with the Coordinating Board, Texas College and University System.
- 4. Certify corrected Board minutes.
- 5. Sign all vouchers and other legal documents as the representative of the Board.