

Clinical Medical Assistant



This 184-hour program prepares Clinical Medical Assistant students to perform skills in the medical office setting. Clinical medical assistants perform routine clinical tasks to keep the offices of physicians, podiatrists, chiropractors and optometrists running smoothly. It requires 136 classroom hours and 80 hours of a clinical externship.

Students perform clinical procedures, including administering medications, assisting with minor surgery, performing an electrocardiogram, obtaining laboratory specimens for on-site testing, educating patients and maintaining clinical equipment in an ambulatory care setting. Clinical duties may include taking/recording medical histories and vital signs, explaining treatment procedures to patients, preparing patients for examination and assisting the physician during the examination.

This program will provide the necessary training and skills required to challenge the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination.

Information is subject to change based on industry, facility, or institution requirements.

Estimated Tuition

Cost of program is \$2,330. Tuition must be paid in full by the first day of class.

Additional costs include an online background check (\$42, payable by student), drug screen (\$40, payable by student), compliance tracker (\$30, payable by student), textbooks, and supplies.

Steps to Application

- Submit an Application for Admission to Lee College at www.applytexas.org, and select "Cross Credit Healthcare" as the degree plan.
- Complete the FAFSA online at www.fafsa.gov

- Create a Complio account at www.lee.compliance.com to begin the Background Investigation and Drug Screen process.
- Upload all required documents to your Complio account.
- Email cchealthcare@lee.edu, notifying the department that you have completed the above steps.

Admission Requirements

ALL requirements **MUST** be completed **ONE WEEK BEFORE** the start of class, including online background check, high school diploma or GED, copy of Social Security card, state-issued ID or TDL (Names **MUST** match), and all immunization requirements.

- Online Background Investigation (\$42), Drug Screen (\$40), and Compliance Tracker (\$30) must be paid for and started by the student at <http://lee.compliance.com>. The password for the Compliance Tracker is LC2022. The results take 48-72 hours.
- High School Diploma or GED
- Copy of Social Security card AND a State-Issued ID or TDL (Names **MUST** match)
- Current BLS CPR (Basic Life Support for Healthcare Providers from American Heart Association)
- It is required that students obtain and maintain personal health insurance while in the program. Acceptable personal health insurance must meet Minimum Essential Coverage (MEC).
- Hepatitis B — **Series of Three doses** are required or a Quantitative Titer will be accepted as long as the result shows positive immunity.
- MMR — Must have **two doses** of vaccination. Titer accepted.
- TB Skin Test (PPD) — Test must be negative and taken within 12 months of the end date of clinical rotations. If positive, chest X-ray with written results from a doctor showing no symptoms of TB accepted OR Chest X-ray with written results within 2 years of the start date of class OR Quan ti FERON® — TB Gold Blood Test.
- Tetanus, Diphtheria & Pertussis (TDaP) — Must be within 10 years of the end date of the class.
- Varicella — Must have **two doses** of vaccination or titer test with positive results.
- Flu Vaccine — annual — if clinical rotations are to be completed during flu season. (Oct.-March)

Time Commitment

- Classroom: 136 hours
- Clinical Externship: 48 hours
- Total Hours: 184

Courses

COURSE RUBRIC	COURSE NUMBER	COURSE TITLE	CONTACT HOURS
BUSG	1012	Professionalism in the Workplace	8

SCIT	1000	Essentials of Anatomy & Physiology	8
MDCA	1000	Basic Medical Assistant Technology	8
MDCA	1017	Procedures in a Clinical Setting	64
PLAB	1023	Phlebotomy	48
MDCA	1060	Clinical — Medical / Clinical Assistant	48

Total Program Hours: 184

*Clinical days/times vary based on clinical site availability.

Check Eligibility for Licensing Exams

Students who have a felony conviction should check with the Program Manager of their program to determine if a licensing exam is required to be employed. Some examples include, but are not limited to, education, nursing, cosmetology, and technology programs. Legislative changes, specifically, HB 1508 from the 85th Texas legislative session section 53.151 (2017), require notification to applicants and enrollees regarding the consequences of a criminal conviction on eligibility for an occupational license. Students may be ineligible for an occupational license upon completion of a program due to prior convictions.

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