



Part-Time Classification Structure/Hourly Rates

Effective September 1, 2023

A part-time employee is hired to work less than half time during the fiscal year (September 1st – August 31st).

There is no provision for longevity increases; a part-time employee may be moved from the initial pay rate in only two circumstances:

1. Revisions to the salary structure made by the Lee College Board of Regents or
2. Market adjustments necessary to address difficulties hiring part-time employees in a particular position or specialized field. Any such adjustments will be made after Human Resources conducts a market review and the College President approves the adjustment.

All part-time employees hired by the College will be placed at the hourly rate of pay indicated below.

CLASSIFIED STAFF SALARY SCALE		
CLASSIFICATION	POSITION TITLE	HOURLY RATE
A11	PT Custodian	\$13.39
A12	PT Box Office Specialist, Performing Arts Center PT Cashier, Snack Bar/Concession Stand PT Circulation Desk Clerk, Library PT Data Entry Clerk, Workforce & Community Development PT Disability Services Assistant PT Exercise Monitor/Lifeguard PT Financial Aid Assistant PT Office Assistant PT Switchboard/Mailroom Attendant	\$14.05
A13	PT Expediter, Shipping & Receiving PT Facilities Maintenance Technician	\$14.77
B21	PT Administrative Office Assistant PT Classic Art Model PT Cook, Snack Bar PT Financial Aid Technician PT Security Officer, Non-Commissioned	\$15.94
B22	PT Administrative Specialist PT Financial Aid Specialist I PT Payroll Clerk PT Secretary PT Security Officer, Commissioned PT Testing Assistant PT Testing Proctor, Huntsville Center	\$17.14
B23	PT Aquatic Program Planner, Wellness Center PT Lab Assistant, Technical Studies PT NSF Maintenance Technician, Workforce Development PT Senior Administrative Specialist PT Social Media & Communication Specialist PT Truck Driving Assistant, Huntsville Center	\$18.44

IT SALARY SCALE		
CLASSIFICATION	POSITION TITLE	HOURLY RATE
B22	PT Help Desk Assistant, IT	\$19.65
B23	PT Desktop Support Technician, IT PT Instructional Media Specialist, IT	\$21.11

ADMINISTRATIVE SALARY SCALE		
CLASSIFICATION	POSITION TITLE	HOURLY RATE
C41	PT Community Engagement Specialist, Recruitment & Outreach PT Graphic Designer	\$23.45
C42	PT Accountant PT Advisor PT Educational Specialist, EOC Grant	\$25.08
C43		\$26.79
C51	PT Grant Manager	\$29.04

OTHER		
ASSIGNMENT	POSITION TITLE	HOURLY RATE
Student Employee	PT Student Assistant and/or Federal Work Study Student	\$7.25
Adjunct Instructor	Adjunct Instructor – Lecture Course(s)	\$48.96
	Adjunct Instructor – Lab Course(s)	\$32.63
Adjunct Nursing Instructor	Nursing adjunct faculty teaching the clinical and/or lab component of nursing courses and not the didactic (lecture) component	\$60.00 per scheduled contact hour of clinical or lab supervision
Bus Driver	Bus Driver	\$15.45
Captionist	PT Captionist – Uncertified	\$17.51
	PT Captionist – Certified Level I	\$20.60
	PT Captionist – Certified Level II	\$25.75
Emergency Management	PT Emergency Management Specialist	\$40.00
Sign Language Interpreter	PT Sign Language Interpreter – Uncertified	\$27.00
Tutor / Lab Assistant / SI Coach	PT Tutor / Lab Assistant / SI Coach – Level I	\$14.05
	PT Tutor / Lab Assistant / SI Coach – Level II	\$15.46
	PT Tutor / Lab Assistant / SI Coach – Level III	\$17.00
	PT Tutor / Lab Assistant / SI Coach – Level IV	\$18.70
	PT Tutor / Lab Assistant / SI Coach – Level V	\$20.57