

Payroll Schedule 2023 - 2024

Paydays are semi-monthly on the 15th (or last working day prior to the 15th if it falls on a weekend or holiday) and the last working day of the month. **TIMESHEETS NOT SUBMITTED AND APPROVED BY THE DUE DATE, WILL NOT BE PROCESSED/PAID AS SCHEDULED.**

Timesheets		Pay Dates		Part-Time Employees <i>Max</i> Hours Each Month *			
Beginning	Ending						
Aug 05	Aug 11	Friday	Sep 15	August 2023 91 Hours			
Aug 12	Aug 18						
Aug 19	Aug 25						
Aug 26	Sep 01	Friday	Sep 29		September 2023 83 Hours		
Sep 02	Sep 08						
Sep 09	Sep 15						
Sep 16	Sep 22	Friday	Oct 13			October 2023 87 Hours	
Sep 23	Sep 29						
Sep 30	Oct 06						
Oct 07	Oct 13	Wednesday	Nov 15				November 2023 87 Hours
Oct 14	Oct 20						
Oct 21	Oct 27						
Oct 28	Nov 03	Thursday	Nov 30	December 2023 83 Hours			
Nov 04	Nov 10						
Nov 11	Nov 17						
Nov 18	Nov 24	Friday	Dec 15		January 2024 91 Hours		
Nov 25	Dec 01						
Dec 02	Dec 08						
Dec 09	Dec 15	Friday	Dec 22			February 2024 83 Hours	
Dec 16	Dec 22						
Dec 23	Dec 29						
Dec 30	Jan 05	Friday	Jan 12				March 2024 83 Hours
Jan 06	Jan 12						
Jan 13	Jan 19						
Jan 20	Jan 26	Wednesday	Jan 31	April 2024 87 Hours			
Jan 27	Feb 02						
Feb 03	Feb 09						
Feb 10	Feb 16	Thursday	Feb 15		May 2024 91 Hours		
Feb 17	Feb 23						
Feb 24	Mar 01						
Feb 24	Mar 01	Thursday	Feb 29			June 2024 79 Hours	
Mar 02	Mar 08						
Mar 09	Mar 15						
Mar 16	Mar 22	Friday	March 08				July 2024 91 Hours
Mar 23	Mar 29						
Mar 30	Apr 05						
Mar 30	Apr 05	Monday	April 15	August 2024 87 Hours			
Apr 06	Apr 12						
Apr 13	Apr 19						
Apr 20	Apr 26	Tuesday	April 30		September 2024 83 Hours		
Apr 27	May 03						
May 04	May 10						
May 11	May 17	Wednesday	May 15			October 2024 87 Hours	
May 18	May 24						
May 25	May 31						
May 25	May 31	Friday	May 31				November 2024 83 Hours
Jun 01	Jun 07						
Jun 08	Jun 14						
Jun 11	Jun 17	Friday	June 14	December 2024 83 Hours			
Jun 15	Jun 21						
Jun 22	Jun 28						
Jun 22	Jun 28	Friday	June 28		January 2025 91 Hours		
Jun 29	Jul 05						
Jul 06	Jul 12						
Jun 29	Jul 05	Monday	July 15			February 2025 83 Hours	
Jul 06	Jul 12						
Jul 13	Jul 19						
Jul 13	Jul 19	Wednesday	July 31				March 2025 83 Hours
Jul 20	Jul 26						
Jul 27	Aug 02						
Jul 20	Jul 26	Thursday	Aug 15	April 2025 87 Hours			
Jul 27	Aug 02						
Aug 03	Aug 09						
Jul 27	Aug 02	Friday	Aug 30		May 2025 91 Hours		
Aug 03	Aug 09						
Aug 10	Aug 16						

ADJUNCT & OVERLOAD PAY is paid over 7 pay periods for 16 week Fall and Spring Semesters.

Fall Semester: Sept 29, Oct 13, Oct 31, Nov 15, Nov 30, Dec 15 and Dec 22

Spring Semester: Feb 15, Feb 29, Mar 8, Mar 28, Apr 15, Apr 30, May 15

Summer Semester: Jun 14, Jun 28, Jul 15, Jul 31, Aug 15, Aug 30

Late start classes are paid after classes start