

Lee College Enrollment History Review

LC ID: _____ (7-digit number required) Name: _____

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) has been flagged for “Unusual Enrollment History Review” by the U. S. Department of Education because you received Federal Pell Grant or Federal Direct Loan funds at multiple education institutions during the review period: 2018 to present. This flag requires our institution to review your enrollment history and determine whether or not you are enrolling only long enough to receive federal student aid cash refunds.

INSTRUCTIONS

1. Contact Lee College Admissions and Records Office at **admissions@lee.edu** to determine if all of your post-secondary transcripts have been received.
2. Suppose all of your post-secondary transcripts have not been received by Lee College. In that case, you will need to request official transcripts from the missing post-secondary institutions and have them sent to the Office of Admissions and Records. It is your responsibility to ensure that Lee College receives all post-secondary institution transcripts. **Your eligibility for financial aid cannot be determined until all transcripts are received.**
3. List all post-secondary institutions you have attended during the review period below:

Name of College	Dates Attended	Did you earn credits (Y or N)

***Please attach a separate sheet if you are listing more than three schools.**

For each school listed above, **where you did not earn any credits**, attach a **signed and detailed explanation** of why you failed to achieve any academic credit at that institution while receiving Federal Pell Grant and Federal Direct Loan funds during the review period. Along with the explanation, you must submit **date-specific supporting documentation** from a disinterested third party. Letters from family and friends are generally not accepted.

Valid reasons for failure to complete academic credit include, but are not limited to:

- ❖ Documented medical condition or severe illness
- ❖ Documented family emergency
- ❖ Death of an immediate family member
- ❖ Reported change in where the student is living (*Only a move to a different city or state will be considered*)
- ❖ Documented military obligations
- ❖ Other extraordinary/emergency circumstances

By signing this worksheet, you certify that all of the information reported on it is complete and correct.

Warning: If you purposely give false or misleading information on this worksheet, you may be subject to Department of Education penalties.

Student Signature: _____ Date: _____

Student Financial Services Department Use

Federal Pell Grant funds received at LC during review period: Yes No Flag 2 Flag 3

Comments: