

# Automatic Payment Plan

A tuition payment plan allows you to pay tuition and fees over time, which makes college more affordable.

## Benefits

- Easy online enrollment
- Flexible payment options
- No interest

## Payment Methods

- Bank account
- Credit card/debit card

All payment plan payments are automatically processed on the 5th of each month and will continue until the balance is paid in full.

## Cost to Participate

- \$25 processing fee per semester
- \$30 fee for returned or late payments

## Simple Steps to Enroll and Manage

Log in to your [myLC Campus account](#), click the Financial Account tile, click on Account Services, and then click Enroll in Payment Plan.

## Payment Plan Options

All scheduled payments listed below are processed on the 5th of the month.

2024: Summer				
Plan	Plan Availability	Down Payment	Number of Payments	Month(s) of Payments
Option 1	March 25-April 30	none	3	May - July
Option 2	March 25-May 31	25%	2	June - July
Option 3	March 25-June 25	50%	2	July - Aug.
Option 4	June 26-July 11	50%	1	Aug.

**NOTE:** Processing fees and down-payments are processed immediately.

**2024: Fall**

<b>Plan</b>	<b>Plan Availability</b>	<b>Down Payment</b>	<b>Number of Payments</b>	<b>Month(s) of Payments</b>
Option 1	March 25-May 31	none	5	June - Oct.
Option 2	March 25-June 30	none	4	July - Oct.
Option 3	March 25-July 31	25%	3	Aug. - Oct.
Option 4	Aug. 1-25	25%	3	Sept. - Nov.
Option 5	Aug. 1-Sept. 19	50%	2	Oct. - Nov.
Option 6	Sept. 20-Oct. 24	50%	1	Nov.

**NOTE:** Processing fees and down-payments are processed immediately.

**2025: Spring**

<b>Plan</b>	<b>Plan Availability</b>	<b>Down Payment</b>	<b>Number of Payments</b>	<b>Month(s) of Payments</b>
Option 1	Oct. 1-Nov. 30	none	4	Dec. – March
Option 2	Oct. 1-Dec. 31	25%	3	Jan. – March
Option 3	Jan. 1-12	25%	3	Feb. – April
Option 4	Jan. 1-Feb. 6	50%	2	March – April
Option 5	Feb. 7-March 20	50%	1	April

**NOTE:** Processing fees and down-payments are processed immediately.

For additional help regarding your tuition payment plan, email [businessofficehelp@lee.edu](mailto:businessofficehelp@lee.edu), call 281.425.6321, or visit the Student Success Center in Rundell Hall.

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