

Transcripts

Ordering Lee College Transcripts

Lee College has retained Parchment to accept transcript orders online. The PDF transcript that is produced using this service contains the identical information as the printed transcript and can be certified as unaltered by uploading the file to the company's website that is provided during the delivery process. Parchment has been granted the authority to deliver all electronic transcript requests on behalf of Lee College and respond to any inquiries regarding the transactions.

[Start a transcript request](#)

[Check the status of a transcript request](#)

How Do I Get My Transcripts from My High School or Other Colleges I Have Attended?

- If you graduated from high school, contact your high school to have them send a transcript to Lee College. You may have to submit a form and/or pay a fee.
- If you attended other colleges, the Internet is the best way to determine the transcript request policy of the college(s) in question. Otherwise, contact other institutions by phone for instructions. Fees are often required and must be paid at time of request.
- It is the student's responsibility to provide transcripts to Lee College by no later than the end of the first semester of attendance (and sometimes earlier, if a testing agreement is involved). Transcripts submitted to Lee College become the property of Lee College and will not be returned.

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